

Art Exhibits and Displays

Since 1967, Carlsbad City Library has had an active exhibit program with the primary mission of showcasing the work of artists and collectors residing in San Diego County and sharing that visual arts experience with visitors of all ages. Carlsbad City Library currently presents small-scale exhibits, both on its walls and in display cases.

Process

The 2014 schedule is full. Interested artists for 2015 are asked to submit an application and support materials between February and September 2014. A Library & Cultural Arts Department selection committee meets to review the applications and determine the exhibit schedule for the following year. Artists will be notified by Nov. 15, for the following year's exhibits.

Criteria For Selecting Exhibits

Final decisions on the selection of artists/collectors, choice of artwork, quantity of artwork in each exhibit, and installation details rest with the curator of exhibitions and the library & cultural arts director. The exhibit spaces are intended to be a limited public forum, to be used for the display of artistic work suitable for viewing by all ages.

The selection of an exhibit for the library is based on the following criteria:

- quality of the artwork/collection
- medium and size of the artwork
- variety
- installation/display issues
- security
- previous record of exhibiting at Carlsbad City Library locations
- previous record of exhibiting locally
- budget issues: cost of presenting the exhibit

An exhibit schedule is maintained by the Cultural Arts Curator of Exhibitions. City-organized exhibits may be presented at any time during the schedule, at the discretion of the curator of exhibitions. Exhibits are usually changed every six to eight weeks, except in the case of city-sponsored exhibits when a shorter or longer display period may be designated.

Exhibit/Display Guidelines

All artwork is required to arrive at the library framed and ready for hanging or display. The library does not provide materials or the space to prepare artworks for display or storage. The library will coordinate the artwork's installation with the exhibitor. The exhibitor is responsible for dismantling the exhibit with assistance and oversight from staff. The curator of exhibitions has the final say on all installation issues. Framed artwork must have picture wire securely attached to the back of the frame. **No sawtooth hangers will be accepted.** Artwork that is too small or large in size or too heavy, fragile, or includes poor construction in content or framing will be rejected. Exhibits/displays must be installed during a mutually-agreed upon time. Delivery and retrieval of exhibit artwork and materials from the library are the responsibility of the owner or owner's designated representative.

Sales

Artwork that is for sale may not be displayed with prices on the artwork or on accompanying display information. However, display information may contain the exhibitor's contact information for sale purposes. The exhibitor is responsible for conducting the sale of any work directly with the purchaser. Art not available for purchase must be designated "NFS" (Not For Sale) on accompanying information. All artwork sold must remain on exhibit throughout the designated exhibit period.

Display Information

Display information will include background information on artist, and contact information. All information will be approved prior to the exhibit date by the curator of exhibitions.

Waivers

The artist/exhibitor will be required to sign the Waiver of Liability Form before or at the time the exhibition is installed. Every precaution will be taken to protect the exhibitor's artwork or collection, but the City of Carlsbad, the Carlsbad City Library, or any officer, employee or agent of either does not assume any liability in connection with the exhibit or display.

For More Information

Contact: Karen McGuire, Curator of Exhibitions
Library & Cultural Arts Department
760-602-2022
karen.mcguire@carlsbadca.gov

2015 Art Exhibit Application

Carlsbad City Library, Georgina Cole Library and Carlsbad City Library Learning Center

Thank you for your interest in exhibiting at Carlsbad City Library. Complete the application and include the items listed below in the process section.

Name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

Email: _____ Website: _____

Please indicate your preference: ☐ **Wall** (and/or) ☐ **Display Case Exhibit**

I am interested in exhibiting at:

☐ Carlsbad City Library ☐ Georgina Cole Library ☐ Library Learning Center *(Display Case Only)*
1775 Dove Lane 1250 Carlsbad Village Dr. 3368 Eureka Place

Wall Exhibits

Media: _____ Exhibit Title: _____

Indicate if you have enough artwork for a complete exhibit (10 to 15 pieces) ☐ Yes ☐ No

Which months in 2015 are you not available to exhibit? _____

Display Case Exhibits

Media: _____ Exhibit Title: _____

Indicate if you have enough artwork for a complete exhibit (at least 10 pieces) ☐ Yes ☐ No

Indicate if you have enough artwork for two complete exhibits (at least 20 pieces) ☐ Yes ☐ No

Which months in 2015 are you not available to exhibit? _____

Process

The 2014 schedule is full. To apply for 2015, please submit this application by Sept. 30, 2014 with:

- At least 5 photographs of your work.
- A list of proposed artwork including titles and dimensions.
- A brief biography, including contact information.

A selection committee will jury the applications and artists will be notified by Nov. 15, 2014.

Incomplete applications will not be considered.

Submit

Hand delivery, mail or email to: Karen McGuire, Curator of Exhibitions
Carlsbad City Library
1775 Dove Lane
Carlsbad, CA 92011-4048

Questions: karen.mcguire@carlsbadca.gov or 760-602-2022

WAIVER OF LIABILITY

AND

Request for Authorization to Publish

**Images of Artworks, Crafts, or other Materials Displayed at City of Carlsbad Library
on the City of Carlsbad's Website**

I, _____, certify that I am the owner, creator or both owner and creator of the items listed below and hereby waive any claim or cause of action against the City of Carlsbad, its elected officials, employees and agents for any loss or damage of any nature to the below listed items while said items are on display at or in the possession of the City of Carlsbad, regardless of the cause of the loss or damage. I further agree not to assert any claim or cause of action, regardless whether said claim or cause of action arises under contract or tort, against the City of Carlsbad, its elected officials, employees and agents for any loss or damage to any of the below listed items while the items are on display at or in the possession of the City of Carlsbad.

I agree to defend, indemnify and hold harmless City, its elected officials, employees and agents from and against any claim, action, proceeding, liability, loss, damage, cost or expense, including, without limitation, reasonable attorneys' fees, as provided herein, arising out of any claim that the below listed items or any part thereto, infringes upon or otherwise violates any copyright, trademark, or other proprietary right of any third party, or that City's display of them otherwise violates this paragraph [collectively referred to for purposes of this paragraph as "Infringement Claim(s)"], by paying all amounts that a court finally awards or that I agree to in settlement of such Infringement Claim(s), as well as any and all expenses or charges arising from such Infringement Claim(s), including reasonable attorneys' fees, as they are incurred by City under this paragraph.

Initial _____

In addition to the "physical" display discussed above, ____ **I DO** ____ **I DO NOT** authorize the City of Carlsbad to publish on the its website images of the items listed below for the purposes of promoting the City of Carlsbad Library exhibits. I have or will provide to the City of Carlsbad digital image(s) of the below listed items in a file size and format that meets the publishing requirements of the City's website. I understand and agreed that my consent herein does not ensure that the City will actually publish to its website images of the below listed items. I further understand and agree that the City, in its sole discretion, retains all rights of content management related to its website.

List of Items: _____

Signature _____ Date: _____